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South Australian Museum Collection Services Request Form

Requestor:

Address:

Contact: (*Wk*) (*Hm*) (*Fax*)

Email:

Please select one or more of the following:

- Specimen identification
- Specimen preparation
- Specimen maceration (refer Bolivar Prep Form)
- Tissue Sample(s) (ABTC – refer EBU Form)
- Image request (refer Indemnity Form)
- Artwork/photography/Image preparation (refer Image Standards Form)
- Data request (refer Data Request Form)\
- Other, please specify

Fees for Service(s)

- Most collection services incur a minimum fee of one hour at \$100 plus materials (Government, ex GST) or \$150 per hour plus materials (non-Government, excluding GST). Services requiring more than one hour will be charged accordingly.
- Image use is subject to Indemnity clearance and fees are determined by the nature of both use and distribution. Refer Image Indemnity Form and Price List.
- Database searches will in most cases be free. However where searches are unusually large or complex a fee may be charged in order to cover costs.
- The SAM reserves the right to waive or reduce fees and charges to a client.

Requestor

Actioned

Signed:

Signed:

Print Name:

Print Name:

Date:

Date: